

UPPER OXFORD TOWNSHIP
NOVEMBER 11, 2024

The Upper Oxford Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville on Monday, November 11, 2024 at 7:00 P.M.

PRESENT: Scott Rugen
 Howard S. Reyburn
 Charles Fleischmann
 Jane Daggett, Secretary

OTHERS: Winifred Moran Sebastian, zoning hearing attorney
 Karen and Bill Hovis Molly Scott
 Ted Jasinski Chris Hauser

The meeting was called to order by the Chairman, Scott Rugen at 7:00 P.M. After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – Molly Scott requested an update on the status of Old Limestone Road drainage problem. Supervisor Rugen informed her that the township engineer, Ron Ragan, the property owner and Scott met with Brandywine Septic Systems. They will locate the drain field, then schedule a pump out of the system. The engineer will do a revised plan and our attorney will draw up an easement agreement. Mr. Gasper will give his brother-in-law Power of Attorney to sign any documents as he is unsure when he will return to Mexico. This project will be put out for bids.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the October 14, 2024 Minutes with the following correction to the paragraph regarding David Szczechowski. Change “letter of support” to “letter of compliance”

Reyburn – Yea Rugen – Yea Fleischmann – Yes

Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the October 21, 2024 Budget Work Session Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

PROPOSED 2025 BUDGET - Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the 2025 State Fund Proposed Budget, the 2025 Open Space Fund Proposed Budget and the 2025 General Fund Proposed Budget with Line Item #412.200 changed to \$37,785.00.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

O & M AGREEMENT – 15 Webster Lane – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to sign the Stormwater Best Management Practices (BMPs) and Conveyances Operation and Maintenance Agreement between Raul Juarez Lopez and Mireya Lara Aguilera and Upper Oxford Township dated July 12, 2024.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

OXFORD FIRE COMPANY AMBULANCE DIVISION CONTRACT – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve and sign the 2025 Contract with Oxford Fire Company Ambulance Division in the amount of \$37,785.00.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

The Ambulance Division would like to have quarterly meetings with the Townships they service.

UNION FIRE COMPANY #1 – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve and sign the 2025 Fire Contract with the Union Fire Company #1 in the amount of \$35,230.89 as noted with millage of .000500 based on the 2024 tax assessment.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

SOUTHERN CHESTER COUNTY EMERGENCY MEDICAL SERVICES – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve and sign the 2025 Contract with Medic 94 in the amount of \$18,321.00.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

AMERICA 250 PA SEMI QUINCENTENNIAL – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to adopt Resolution 2024 -2 endorsing AMERICA 250 PA.

Reyburn – Yea Rugen – Yea Fleischman – Yea

ZONING – Supervisor Rugen read the zoning report for the month.

ROADS – Supervisor Rugen read the road report for the month. The Supervisors will have the Road Master check on Widdowson Road.

ENGINEER – Supervisor Rugen read the engineer report for the month.

HISTORIC COMMISSION – No activity, waiting for the Solicitor to review the revised draft ordinance.

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$178,835.51 from the General Fund and \$900,000.00 from the Open Space Fund.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

GREEN HOUSE ORDINANCE – Chris Hauser was present and questioned the Supervisors on enacting a Green House Ordinance. Chris said that we considered this a few years ago since it appears that there are numerous green houses being erected in the township. Chris would like the Board to move forward with this.

DUMPSTER – Karen Hovis asked if the dumpster could be moved a few feet further away from the road. Karen also informed the board that the library is looking for a new Librarian.

OLD BUSINESS

COMCAST TV – Supervisors will review Solicitor’s comments at a work session

ARMSTRONG CABLE TV – Solicitor is working on this

ACT 537 – will be handed over to our new engineer

ZONING FEES SCHEDULE – will discuss later

AMERICAN RESCUE FUNDS – must be allocated by 12/31/24.

BUTLER – Our Solicitor will contact their Attorney

SEPTIC PUMPING AND RECORDS – Charlie is working on this – notices can be sent with the tax bills in April

SEWAGE COMPONENT 2m – will be given to our new engineer.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adjourn at 8:30 PM.

Respectfully submitted,
Jane Daggett, Secretary

