

UPPER OXFORD TOWNSHIP
OCTOBER 14, 2024

The Upper Oxford Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville on Monday, October 14, 2024 at 7:00 PM.

PRESENT: Scott A. Rugen
Howard S. Reyburn
Charles Fleischmann
Jane Daggett, Secretary

OTHERS: Samuel F. Stoltzfus David Miller
Chris Fisher Levi Miller
Ed Thornton Sherry Weir
David Szczechowski Karen Hovis
Susan Hancock Bill Hovis
Bonnie Valente

The meeting was called to order by the Chairman, Scott Rugen at 7:00 PM. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Susan Hancock, Judge of Elections, expressed concerns over the safety of the poll workers on November 5, 2024. Since the township does not have a constable, Scott Rugen has agreed to be present at the polls that day in case of any altercations.

MINUTES – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the September 9, 2024 Regular Minutes and the September 23, 2024 Work Session Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

OLD LIMESTONE ROAD – Scott and Ron Ragan met with Brandywine Septic who has scheduled an appointment for October 11, 2024. They will locate the septic area using a camera to determine where the pipes are located and also pump out the septic. A PA One Call will be placed before any excavation. The Township will cover the excavation and pump out expense.

STORMWATER O & M AGREEMENT – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to sign the Stormwater Best Management Practices and Conveyances Operation and Maintenance Agreement between Chris F. Fisher and Eva S. Fisher and Upper Oxford Township for the property described in Deed Book 11143, Page 221, Dwg #23342.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

STORMWATER O & M AGREEMENT – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to sign the Stormwater Best Management Practices and Conveyances Operation and Maintenance Agreement between Colin Kraucunas and Laura Kraucunas and Upper Oxford Township referencing the property listed in Deed Book 8186, Page 390.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

SAMUEL STOLTZFUS – Catamount Road – questioned the Supervisors on the possibility of expanding his parking area. Mr. Stoltzfus was instructed to contact his engineer and the township zoning officer, Ted Jasinski .

DAVID SZCZECHOWSKI – submitted a request to the township asking for a letter of support in order for him to buy, sell and transfer fire arms. The zoning officer informed Mr. Szczechowski that his property was a “multi-use” property. His customers would be by appointment only and he would also be teaching a few classes on gun

handling. The Supervisors mentioned that Mr. Szczechowski should send them a template regarding the buying, selling, transferring and manufacturing of firearms. They will make a decision at a later date.

ZONING – The zoning report was read for the month. The Supervisors stated that the fee scheduled would be addressed at a work session.

ROADS – Supervisor Rugen read the road report for the month.

ENGINEER – Supervisor Rugen read the engineer’s report for the month. They will schedule a meeting with the engineer in the near future to review all open projects.

HISTORIC – waiting for the draft ordinance to be returned from the Solicitor.

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$75,226.39 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

OLD BUSINESS

Comcast TV – Supervisors will review Solicitor’s comments

Armstrong Cable TV – Solicitor is working on this

Act 537 – Engineer is working on this

Zoning Fees Schedule – discuss at a work session

American Rescue Funds – must be allocated by 12/31/24

Butler Waivers – Solicitor will send letter to their attorney

Septic Pumping and Records – Charlie is working on this

Component 2M – will check with the engineer

Medic 94 and Fire companies – want increases for next year

Scott will propose donation to Alliance for Chesapeake Bay at budget

COMPLAINT AND REQUEST – Bonnie Valente – informed the Supervisors that during Lincoln University Homecoming visitors were parking their cars and blocking driveways and private lanes. She contacted the State Police and the University Police. The supervisors suggested in the future that the residents use yellow tape to block off their property and prevent unwanted vehicles from parking.

ADJOURNMENT – There being no further business, motion was made and carried unanimously to adjourn at 8:29 PM.

Respectfully submitted,

Jane Daggett
Secretary