

**UPPER OXFORD TOWNSHIP
AUGUST 12, 2024**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville on Monday, August 12, 2024 at 7:00 P.M.

PRESENT: Scott A. Rugen
Howard Reyburn
Charles Fleischmann
Jane Daggett, Secretary

OTHERS: Karen and Bill Hovis Brad Parker
Matthew McKeon Ted Jasinski
Krys Sipple Blair Fleischmann
Tyler Hamm Jonathan Umble
Patrick Woodward, Jr. Molly Scott

The meeting was called to order by the Chairman, Scott Rugen at 7:00 P.M. After the Salute to the Flag, Scott Rugen led in payer.

PUBLIC COMMENTS – There were no comments at this time.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the July 8, 2024 Minutes.

Reyburn – Yea Rugen – Yea Fleischman – Yea

OXFORD HISTORICAL ASSOCIATION – Krys Sipple was present on behalf of the Oxford Historical Association seeking support from the township. The Association purchased a building on Fifth Street for approximately \$700,000.00. To date, \$200,000.00 has been raised towards this purchase price. The final payment will come due at the end of 2027. The Association has plans to eventually hire a director, be part of the America 250 – promoting tourism and will have a National Exhibit in September. Blue grass music festival is planned also. The Association is asking the Board of Supervisors for a three (3) year pledge of \$3,000.00/per year, a total of \$9,000.00.

MOLLY SCOTT – questioned the Supervisors along with a few of her neighbors on the status of fixing the water run-off problem on Old Limestone Road. Supervisor Rugen stated that the township has plans to put in a new pipe (inlet) parallel with the road to the property owned by Vincent Gasper which then would empty into a basin on his property. We need Mr. Gasper’s permission to have Brandywine Septic identify where his system is located before we move forward with any work. A legal agreement between Mr. Gasper and Upper Oxford will also need to be executed. The township hopes to have this completed by the spring.

TURNERS POND RETENTION BASIN – No bids were received for this project.

ZONING CHANGE – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to authorize the Solicitor to begin working on crafting an amendment to the Zoning Ordinance for the purpose of reclassifying Tax Parcel #57-8-23.1 from R2 to C2 owned by Donnelly Enterprise. The Supervisors did not agree to change zoning across Route 1. The Secretary will email the Solicitor regarding this and Supervisor Fleischmann will contact the Solicitor regarding creating a new area zoned and called C-3.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

RESOLUTION #2024 – 8 – WINTER TRAFFIC AGREEMENT – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to adopt Resolution #2024 – 8 and sign the Winter Traffic Agreement with the Pennsylvania Department of Transportation (PennDOT) , a 10- year contract.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

CHESTER COUNTY WATER RESOURCES AUTHORITY (WRA) – this was discussed at the last ORPC meeting. They are looking for support from the townships in order to obtain funding. Motion was made by Scott Rugen, seconded by Howard Reyburn and carried for ORPC to provide a letter of support for an application for funding thru the William Penn Foundation.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

SAMUEL AND SADIE STOLTZFUS (246 Cullen Road, occupied by Aaron King) Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve and sign the Stormwater Best Management Practices (BMPs) and Conveyances Operation and Maintenance Agreement between Samuel S. Stoltzfus and Sadie F. Stoltzfus and Upper Oxford Township.

Reyburn – Yes

Rugen – Yea

Fleischmann – Yea

ZONING – Supervisor Rugen read the zoning report.

ROADS – Supervisor Rugen read the road report.

ENGINEER – Supervisor Rugen read the engineer’s report.

HISTORIC – Blair informed the Supervisors that more deed research needs to be done. She is in the process of cleaning out the filing cabinets and will be donating some items to the Oxford Historical Association. The Historic Commission did not have a meeting this month due to a lack of quorum but hopes to meet next month. Ideas for the newsletters were discussed.

TAX COLLECTION – Motion was made by Howard Reyburn, seconded by Scott Rugen and carried to turn the 2023 Unpaid Per Capita Taxes over to Berkheimer for collection.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$89,298.52 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

HOMEVILLE ROAD DRAINAGE – The Secretary will check with the road crew regarding this.

KIMBLE ROAD – Will need PECO to trim the trees.

RIGHT TO KNOW – updates on our policies were discussed. Supervisor Rugen will follow up with the Solicitor’s office to review

RATTLESNAKE RUN – farm owned by Samuel Stoltzfus – questioned the Supervisors if it can be subdivided. Part is in West Fallowfield Township. Aaron King – waiting for agreement from Alliance for the Chesapeake Bay.

OLD BUSINESS

- Comcast TV – Supervisors will review the Solicitor’s comments
- Armstrong Cable TV – Solicitor is working on this
- Act 537 – Engineer is working on this
- Zoning Fees Schedule – will discuss at a later date with Ted
- Retrofit Basin – Turners Pond – no bids – Ron will contact County

American Rescue Funds – can be used for Grist Mill
Butler waivers – Solicitor sent letter to their attorney and engineer
Amish School House – working on SW installation
Septic Pumping and Records – Charlie is working on this
Old Limestone Road – Scott will contact the owners of this property
Semi-quincentennial (America 250 PA) Charlie attended the kick-off meeting
Component 2M – will need zoning ordinance for this
SCCEMS – will review at budget
Discussed U & O fees for re-sale of properties
Farm Bureau meets August 22nd at 7:00 PM

ADJOURNMENT – There being no further business, motion was made to adjourn at 8:36 PM.

Respectfully submitted,

Jane Daggett
Secretary