

**UPPER OXFORD TOWNSHIP  
JUNE 9, 2025**

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville on Monday, June 9, 2025 at 7:00 P.M.

PRESENT:        Scott A. Rugen  
                     Howard Reyburn  
                     Charles Fleischmann  
                     Jane Daggett, Secretary

OTHERS:	Robert Heavlow	Paul Akers
	Joel Brown	Aaron King
	Karl Herr	

The meeting was called to order by the Chairman, Scott Rugen at 7:00 P.M. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Robert Heavlow was present and informed the Supervisors that a pipe that Page Construction installed at Grist Mill was failing. Mr. Heavlow also requested monthly updates from the township regarding work to be done at Grist Mill.

MINUTES – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the May 12, 2025 Minutes.

Reyburn – Yea	Rugen – Yea	Fleischmann – Yea
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EMERSON PROPERTY – 379 Street Road – Joel Brown was present to discuss with the Supervisors the Emerson property which is being sold to Amos Esh. This property was subdivided by Concord Land Planners but never recorded and a deed was never drawn up. Mr. Brown questioned if the property would be able to just type up a new deed or if it must go through subdivision process. The Supervisors and the township engineer agreed that the best solution would be to go through subdivision. A letter will be typed up for Mr. Brown to give to Mrs. Emerson by the end of the week.

GILMORE & ASSOCIATES – Erin was present to discuss with the Supervisors the plan for Old Limestone Road. She is suggesting putting in two or three new storm water drains, perpendicular to Route 10. Length of the pipe would be between 400 to 500 feet and would run through two properties. The Supervisors agreed that the ROW through the

PAUL AND VICTORIA AKERS – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the Stormwater Best Management Practices and Conveyances Operation and Maintenance Agreement between Paul and Victoria Akers and Upper Oxford Township.

Reyburn – Yea	Rugen – Yea	Fleischmann – Yea
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BENJAMIN AND SYLVIA STOLTZFUS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to accept and grant a ninety-day extension for Benjamin and Sylvia Stoltzfus for review of their subdivision. (this will expire 10/1/25)

Reyburn – Yea	Rugen – Yea	Fleischmann – Yea
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GLENVILLE PROPERTIES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to accept and grant a ninety-day extension for Glenville Properties or review of their subdivision. (this will expire 10/1/25)

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

THE RESERVE AT UPPER OXFORD, LLC – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to accept and grant a ninety-day extension for review of the subdivision/land development plan. (this will expire 10/1/25).

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

ALLIANCE FOR CHESAPEAKE BAY – Ryan Davis reached out to Supervisors Rugen to see if the township is interested in having sign posts place in front of the different species of trees. Ryan has a Boy Scout Troop that would be willing to place the posts and cover the cost. The Supervisors decided to wait to do this until they are able to obtain the actual signs that would go on the posts.

GRIST MILL PROJECT – The Supervisors will instruct Ragan Engineering to proceed with the project and have the bids advertised.

PAVING SCAMS – Supervisor Rugen informed the other Supervisors and audience of paving scams under the name of Clark Stanley happening in the township.

ZONING – The zoning report was reviewed by the Supervisors. Ted was instructed to check on DE Storage whereby they had two signs in front of their property.

ENGINEER – The engineering report was reviewed by the Supervisors.

ROADS – Supervisor Rugen read the road report for the month.

HISTORIC – We are waiting for comments from our Solicitor regarding this draft ordinance.

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$92,934.23 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

### **OLD BUSINESS**

DE Storage – financial agreement was received and the Supervisors signed the plans tonight.

Historic Ordinance – Solicitor – Secretary will contact him

Act 537 – Hydra Terra – in progress

Armstrong Cable TV – Solicitor

Comcast Cable TV – Supervisors need to review Solicitor's comments

Zoning Fee Schedule – Zoning Officer working on this with Engineer

New colored zoning map – Engineer

Butler – waiting for update from Solicitor

Solar renewable energy – working on this

Signal Service – Supervisor Rugen left message

Grist Mill – previously discussed.

It was noted that 8 copies of a subdivision plan are required for submission.

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried unanimously to adjourn at 9:00 PM.

Respectfully submitted,

Jane Daggett, Secretary

