

**UPPER OXFORD TOWNSHIP
MAY 12, 2025**

The Upper Oxford Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville on Monday, May 12, 2025 at 7:00 P.M.

PRESENT: Scott Rugen
Howard Reyburn
Charles Fleischmann
Jane Daggett, Secretary

OTHERS: Ken Miller Samuel Fisher
Jon Dunkle, Oxford Public Library

The meeting was called to order by the Chairman, Scott Rugen at 7:00 P.M. After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – There were no comments from the audience at this time.

ROAD BIDS – Road bids were duly advertised in the Daily Local News April 23, 2025 and April 30, 2025. The following bids were received and opened:

Paving	Long’s Asphalt, Inc.
Seal Coat – In Place	Asphalt Industries, Inc. and Asphalt Maintenance Solutions, LLC
Heating Oil, Diesel Fuel and Propane	Alger Oil

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the April 14, 2025 Minutes with the following change: Page 2, correct the typo mistake of “water” and the April 28, 2025 Work Session Minutes with the following change: remove Howard Reyburn from those present.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

OXFORD PUBLIC LIBRARY – Jonothan Dunkle was present to introduce himself as the new librarian. This has been the beginning of the fourth week for Jon to be at the library. Jon thanked the Supervisors for their continued support and informed them of future activities for the library. Jon will get back to the Supervisors regarding some questions on funding. The Supervisors thanked Jon for coming.

KEN MILLER – The Supervisors contacted the Solicitor on the issue of Mr. Miller replacing an old shed with a new shed. The shed is permitted by right but by removing it, made it a non-conforming lot. Mr. Miller will place the new shed on the existing footprint. Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to allow Ken Miller to replace his non-conforming shed with one that is within 10% of the existing shed dimensions and that this is a special exception due to the dimensions of the lot.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

SAMUEL FISHER – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve signing the DEP mailer for the Samuel Fisher lot.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

SAMUEL FISHER LAND DEVELOPMENT PLAN (1771 Ewing Road) Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to accept and grant an 60 day extension for review of the land development plan which will expire July 14, 2025.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ROAD BID CONTRACTS - Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to award the following road bids:

PAVING	Long's Asphalt, Inc. @ \$102.40/Ton
SEAL COAT -IN PLACE	Asphalt Maintenance Solutions, LLC @ \$2.25/Sq. Yd
HEATING OIL	Alger Oil @ \$2.3687/Gal
DIESEL FUEL	Alger Oil @ \$2,5324/Gal
PROPANE	Alger Oil @ \$1.46/Gal

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ROADS REPORT – Supervisor Rugen read the road master's report for the month.

ZONING – Supervisor Rugen read the zoning report for the month. The Supervisors discussed whether to post the zoning ordinance on-line.

ENGINEER – Supervisor Rugen read the engineer's report for the month.

ROUNDABOUTS – a new design regarding the roundabouts on Route 896 were discussed regarding lighting and signage. Construction is scheduled to begin in late 2027.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the payment of bills in the amount of \$91,9 12.87 from the General Fund.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$3,000.00 from the Open Space Fund.

Reyburn – Yea Rugen – Yea Fleischmann - Yea

OLD BUSINESS

DE Storage – waiting for financial agreement
Old Limestone Road – Supervisors will request update from engineer
Historic Ordinance – Solicitor working on this
Act 537 – Hydra Terra is applying for a grant for UOT. Scott will check on status
Armstrong Cable TV – Solicitor is working on this
Comcast Cable TV – Supervisors will review Solicitor's comments
Zoning Fee Schedule – Ted is working on this
New colored zoning map – Engineer is working on this
Butler – Scott will request update from Solicitor
Septic pumping and records – Hydra Terra is working on this
Solar renewable energy – PC has updates. Colin will forward to Charlie
Signal Service – Scott will contract them.
Grist Mill – Engineer's plan to be reviewed by CCCD

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Howard Reyburn and carried to adjourn at 8:43 P.M.

Respectfully submitted

Jane Daggett, Secretary

