UPPER OXFORD TOWNSHIP PLANNING COMMISSION
AUGUST 3, 2026

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 P.M. on Monday, August 3, 2026.

Members present: Jesse Holmes, Colin Kraucunas, David Underwood, Lynn Robinson, Karl Herr and Jane Daggett, Secretary.

Others:	Scott Rugen	Charles Fleischmann	John Bowman
	Jerome Liss	Ted Jasinski	Bruce Hudson
	Eileen Butler		

Lynn Robinson, Vice-Chairman, opened the meeting at 7:00 P.M.

MINUTES – Motion was made by Jesse Holmes, seconded by Karl Herr and carried to approve the July 6, 2026 Minutes. MOTION CARRIED.

SUZANNE HALLADAY – 2 Lot Subdivision. We received comments from Chester County Planning Commission on July 24th. There are a few administrative issues that the applicant must resolve prior to township approval.

EAST NOTTINGHAM – Upper Oxford Township received an official map draft, drafted ordinance and official map letter from East Nottingham Township. They will be adopting this ordinance and map at their August 11th meeting. Eileen Butler from East Nottingham Planning Commission explained that the ordinance and map will primarily be used to identify certain areas in the township which can be preserved and not developed. Their goal is to protect prime agriculture land and to attend to storm water management. She encouraged Upper Oxford to adopt an official map. Supervisor Rugen mentioned that Supervisor Fleischmann already has reached out to Brandywine Conservancy for a map of Upper Oxford. Once received, the township will sit down with the Planning Commission to identify properties.

THE RIDG, LLC –on April 7, 2025, the Planning Commission recommended to the Board of Supervisors that they approve this land development plan based upon certain conditions that were set in Gilmore & Associates letter. The Board of Supervisors approved this land development plan with conditions on April 14, 2025. The engineer stated that it would be ok for the Planning Commission to sign the plans tonight as the attorneys are working on the final agreements. The plans will be signed after the meeting.

THE RESERVE – Supervisor Fleischmann stated that he has been reviewing the transportation study along with the community impact study for The Reserve and found the studies to be lacking in correct data. Lynn Robinson stated that those studies were reviewed two months ago at the Planning Commission meeting. Lynn stated that the Planning Commission still has issues that need to be resolved before any plans can be signed. One issue that was not resolved yet is if the roads will be dedicated or not to the township. The Supervisors will need to decide on this.

CONDITIONAL USE HEARING – Supervisor Rugen informed the Planning Commission that the sister company to CAP Trucking filed an application for a Conditional Use Hearing. Copies of the application were mailed to the Planning Commission for TRIX1, LLC who is seeking relief from the riparian buffer ordinance. A hearing is scheduled for September 14th at 5:00 P.M if agreeable to the Board of Supervisors.

MEDIC 94 – Supervisor Rugen attended the annual meeting of Medic 94 and passed along some statistics to the Planning Commission.

ADJOURNMENT – There being no further business, motion was made by Lynn Robinson, seconded by Karl Herr and carried unanimously to adjourn at 7:30 P.M.

Respectfully submitted,

Jane Daggett, Secretary