

**UPPER OXFORD TOWNSHIP  
DECEMBER 12, 2016**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, December 12, 2016 at 7:00 P.M.

PRESENT: Scott A. Rugen  
Howard S. Reyburn  
Charles Fleischmann  
  
Jane Daggett, Secretary

OTHERS: Bill Hovis Gary Calibey  
Frances Reyburn Tom Alldridge  
Ed Thornton

The meeting was called to order by the Chairman, Scott Rugen.

After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – Tom Alldridge questioned the Board regarding the situation with trucks using “jake brakes” in the middle of Homeville. Howard explained that the State requires the signs to be placed in certain areas and are prohibited where the hills are. Frances Reyburn informed the Board that the outside pole light and the light on the salt shed was not working. Scott will contact Andy about this.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the November 14, 2016 Minutes.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

2017 BUDGET – The 2017 budget was discussed with some line items being clarified. Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to adopt the 2017 Budget.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

RESOLUTION NO. 2016 – 5 – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to adopt Resolution #2016-5 Tax Levy, setting the millage for 2017 at .5 mills. (it was noted that there has not been an increase in taxes for 28 years.)

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

WPM HOLDING, LLC – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to accept and grant an extension of time until June 14, 2017 for the review of the Land Development Plan of WPM Holding, LLC.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

CHESTER COUNTY CHALLENGE GRANT PROGRAM – Discussion was held to participate in the Challenge Grant Program to include three (3) landowners with 8 parcels, totaling approximately 141.5 acres. The Township would be responsible for approximately \$318,375 plus settlement costs. The Township usually does installment payments instead of lump sum payments. Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to participate in the Chester County Challenge Grant Program and fund three (3) properties with the Township offering a lump sum amount to the property owned by William and Louise Clark if they so choose.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

ZONING – Scott Rugen read the Zoning Officer’s report for the month. Supervisor Fleischmann questioned the basis for computing the amount for solar panels. Charlie will email Bill Beers about this.

ROADS – Scott Rugen read the Road Master’s report for the month. Scott reported that the project at Grist Mill was completed by the Road Crew. The total cost for \$14,934.54. Scott also received a call from the Home Owners Association regarding the berm in Mr. Heavlow’s yard. It was decided that this is an issue between the HOA and the Heavlows.

HISTORIC COMMISSION – Frances reported that the news articles are due March 1. She also reported that the Commission is pursuing an agricultural historic district. The Commission discussed working with a consultant. The Supervisors would like to be included in any interview meetings for a consultant. Frances also reported that the Commission did not agree on items in the application for the Coates Farm. Charlie suggested discussing this again with the Historic Commission.

ENGINEER – Scott Rugen read the Engineer’s report for the month.

EMERGENCY – Scott Rugen informed the public that a table top exercise was held at the Union Fire company with Emergency Management Coordinators along with Township Officials and both fire companies attending. The exercise was a tornado touching down in our area and the steps we would need to take to inform the public and also house those who need shelter. Another point of discussion was getting together a list of farmers with heavy equipment who would be willing to help in an emergency. Charlie stated that we our lucky to have our Emergency Management Coordinator, Chuck Freese.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$3,814.00 from the Open Space Fund and the amount of \$42,259.76 from the General Fund.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

PIRMA ELECTION – Pennsylvania Intergovernmental Risk Management Association sent out a ballot with five individual names on it for the election of officers for a five year term. The Supervisors picked three names which they thought would be good officers and will send their ballot back to the PIRMA Administrator.

MARIJUANA – This was discussed since it is not legal for medical purposes in Pennsylvania. Other townships are reviewing ordinances to include regulations on marijuana in the townships. Charlie will gather more information on this.

CELL TOWERS/CABLE TV – Scott received a letter from Cohen Law Group, Pittsburgh, PA who represents Townships in litigation from cell towers and cable TV franchise issues. The group would look at our present ordinances, free of charge. The Supervisors decided to explore this option. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to contact Cohen Law Group for them to explore the ordinances regarding cell towers and cable franchises negotiations. Scott will draft a letter to Cohen Law Group.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

PLANNING COMMISSION – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Elizabeth Randolph to fill the vacant position on the Planning Commission which will be for four years; ending December 2020.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

ZONING HEARING BOARD – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to appoint Bill Hovis to serve as alternate on the Zoning Hearing Board.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

UCC APPEAL BOARD – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to appoint Gary Calibey to serve on the UCC Appeal Board.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

The Supervisors would like to meet with the Zoning Officer in the near future to discuss updating the fee schedule.

L & I – did their annual inspection of the boiler. He also discussed our diesel tank placement with Andy.

Charlie questioned the status of the appeal for the Islamic Society cemetery, the blanket easement regarding storm water on Ron Ragan’s review letter for Campbell/Poole dated November 30, 2016. Howard reported that the water does not drain properly into the pipe at the sharp turn at the Taylor residence, 4982 Homeville Road. Charlie will contact Penn Dot about this and also mention all the pot holes on Homeville Road.

UNION FIRE CO. AMBULANCE – Scott made some changes on the present contract that we received from the ambulance division. The changes will be forward back to the ambulance division. A meeting will be held December 15<sup>th</sup> regarding their on-going operations.

ADJOURNMENT – There being no further business, motion was made by Howard Reyburn, seconded by Scott Rugen and carried unanimously to adjourn at 9:05 P.M.

Respectfully submitted,

Jane Daggett  
Secretary