

**UPPER OXFORD TOWNSHIP  
AUGUST 27, 2012**

The Upper Oxford Township Board of Supervisors held an advertised work session at the township building, 1185 Limestone Road, Russellville, PA on Monday, August 27, 2012 at 7:00 P.M.

PRESENT:       Betsy E. Huber  
                  Scott A. Rugen  
                  Charles Fleischmann

OTHERS:       Jane Daggett                               Frances Reyburn  
                  Hazel Duncan                             Sam Reyburn  
                  Margaret Hickman                       Harold Bryson  
                  Karl Herr                                 Ron Ragan, township engineer

**HISTORIC COMMISSION** - The Historic Commission met first with the Board of Supervisors. Items discussed were as follows:

1. Historic House on Route 896 – Owner of the residence was concerned that he was not notified ahead of time that the Commission wanted to view the home. Also, the Historic Commission person should have an ID Badge and letter from the township secretary introducing themselves.
2. Seth Hinshaw, an historic preservation planner with Wise Preservation Planning LLC, toured the township with Frances and Hazel. The villages of Homeville, Russellville and the Muddy Run Creek corridor were discussed. Mr. Hinshaw suggested picking one area for consideration, or if the commission would like to include all three districts for consideration. The state Determination of Eligibility would be approximately \$2,000 - \$3,000. The Federal National Register Nomination would cost approximately \$4,000 to \$6,000. Wise Preservation Planning recommended a six-step approach. Background Research; Site Survey and Mapping; National Register Evaluation; Prioritization, Estimated Budget for Determination of Eligibility and Public Meeting. Wise Preservation would be able to complete this for the fee of \$500.00.

Permission was given by the Board of Supervisors to have Wise Preservation Planning complete the six-steps listed above.

**COUNTY WIDE ACT 167 STORMWATER MANAGEMENT** – Ron Ragan, township engineer presented the Board with copies of the final review draft of the County-Wide Act 167 Storm water Management Ordinance. This is the third version. Ron suggested the Supervisors do their final for technical review. The comments are due August 31, 2012. After the County adopts the ordinance, the next step would be to schedule a date for Upper Oxford to adopt the plan. Most likely at the new year. The MS4 permit application must be adopted within six months. Ron suggested that we send in ten comments to the County regarding the Storm water Management Ordinance. The Supervisors discussed the comments which Ron suggested.

- Section 202 – add a definition for “runon”
- Section 202 – add a definition for the “Water Quality Volume”
- Section 301 – Ordinance should include a general requirement regarding up slope runon
- Section 304 – another possible location in include something about routing up slope
- Section 307 A & B – These two sections should only apply to regulated activities
- Section 309 – All hydrograph calculations to be used to size BMP should be done using the Soil Cover Method
- Section 402 – The ordinance should comments with regard to acceptability of the 2’ contours data
- Section 402 – Should make available the use of blanket easement for 1 acre projects
- Section 502 – For 1 acre projects, the engineer should be able to submit a certification that the BMP was installed per plan
- Article VII – The SW plan should be set up initially to contain all design details & specification, O&M procedures and O&M agreement.

After adopting the County Wide Act 167, the Storm Water Management criteria in our ordinance will no longer apply.

MS4 (NPDES) PERMIT APPLICATION – Ron presented our MS4 Permit application to the Board of Supervisors. Ron will request a waiver once again on behalf of Upper Oxford. Under the MS4 permit we must do the basic of what is required as follows:

1. Educate the public
2. Check outfalls during dry periods
3. Storm water Runoff Control
4. Post Construction Storm water Management Activities
5. Pollution Prevention

Ron will clarify the fee and if we are required to do our permit application next year we will also be required to have a TMDL. The township is presently working with the Brandywine Conservancy regarding this. We did not actually have anything to fit their criteria so Ron suggested our park as the project. We could modify it to be more of a “green project” Ron will schedule a meeting with Wes Horner of the Brandywine Conservancy.

GRIST MILL – Billing invoice was discussed. A letter will be sent to the agent for the Homeowners Association explaining the engineer fees.

GLENVILLE ROAD – Ron will contact DEP regarding if more funds could be available.

EMERGENCY MANAGEMENT POD SESSION - will be held September 25<sup>th</sup> through 27<sup>th</sup>. The Road master should attend on the 26<sup>th</sup>. The actual exercise will take place on Tuesday, October 16, 2012 at 3:00 PM.

ADJOURNMENT – The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Jane Daggett  
Secretary