

**UPPER OXFORD TOWNSHIP
JUNE 8, 2015**

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, June 8, 2015 at 7:00 P.M.

PRESENT: Betsy E. Huber
 Scott A. Rugen
 Charles Fleischmann

 Jane Daggett, Secretary

OTHERS: Gary Calibey Ed Thornton
 Howard Reyburn Colin Kraucunas

The meeting was called to order by the Chairman, Scott A. Rugen at 7:00 P.M.

After the Salute to the Flag, Betsy Huber led in prayer.

PUBLIC COMMENTS – There were no comments from the public at this time.

MINUTES – Motion was made by Charles Fleischmann, seconded by Betsy Huber and carried to approve the May 11, 2015 Minutes with the following correction:

COCHRANVILLE FIRE COMPANY – “The Supervisors will agree with whatever course of action the Fire Company will take **as long as it does not affect the services**”.

Karl Herr – Charles Fleischmann made mention that he would abstain from voting “since he **does custom work** for Karl Herr”.

Huber – Yea Rugen – Yea Fleischmann – Yea

ROAD CONTRACT BIDS – The road bids which were duly advertised were opened and read. Bids were received from the following vendors: Allan Myers LP – blacktop; Allan Myers Materials PA., Inc. – stone; Asphalt Industries, Inc. – seal coat-in -place; Martin Paving, Inc. – seal coat-in-place; Alger Oil, Inc. – diesel and heating fuel and Long’s Asphalt, Inc. – equipment rental.

Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to award the following road contract bids:

Allan Myers Materials PA, Inc.	Stone
Allan Myers LP	Black Top (hot mix)
Martin Paving, Inc.	Seal Coat – In-Place
Alger Oil, Inc.	Diesel Fuel/Heating Fuel
Long’s Asphalt, Inc.	Equipment Rental

Huber – Yea Rugen – Yea Fleischmann – Yea

SIGNAL SERVICE – completed the yearly preventive maintenance and forwarded a letter to the Supervisors listing recommendations to ensure traffic safety. The Supervisors will check with the road master regarding the Penn Dot condition diagram dated 9/12/00; have him put up signs and also get prices on materials for stop bars. The Supervisors received a request about having stop bars at Homeville Road and Route 896. Charlie will contact Penn Dot to see if stop bars have ever been placed in this area.

TAX REFUND – The Tax Collector forwarded a letter to the Supervisors from the County Assessment Office stating that the property previously owned by Arlene Hershey and now owned by Donald Hershey, Tax Parcel #57-4-85.12 has now had its assessment reduced. Therefore a refund in the amount of \$14.43 is now due.

Motion was made by Scott Rugen, seconded by Betsy Huber and carried to refund the amount of \$14.43 from the General Fund to Donald Hershey for paid taxes.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

ZONING – Scott Rugen read the zoning officer’s report for the month. Scott will contact Bill to have him review our fee structure and forward to the Board.

ROADS – Scott Rugen read Ricky Railing’s report for the month. The Supervisors will instruct Ricky to finish in around the box on Hawkins Road.

HISTORIC – The Villa Nova plaque was dedicated May 24th. The Davis family was there and put out a nice BBQ. Scott attended and took the township’s new pickup truck. The Davis family had pictures and medals on display of Bobby Davis. The Historic Commission was presented with narratives of Homeville and Russellville by Seth Hindshaw, Wise Preservation at their June 2nd meeting.

PARK – Supervisors Fleischmann hopes to pick up rails this coming weekend to be used in the park. Scott talked to Dr. Seung Ah Byun who will be doing soil testing in the park area on June 10, 2015 at 9:00 A.M. After she receives the report regarding the testing she will contact the engineer, Ron Ragan about a proposal. Charlie will double check with the Horst brothers to see if they will be taking the hay off the field again this year. The Supervisors are still waiting to hear regarding the PECO Grant Application.

PAYMENT OF BILLS – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$75,000.00 from the Open Space Fund, \$44,090.81 from the State Fund and \$43,228.59 from the General Fund.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

The Supervisors discussed replacing the toilets in the bathrooms. Will discuss this further at the Budget meeting.

SPCA – The Township received an invoice in the amount of \$600.00 from the SPCA for the containment of two cats. The Secretary was instructed to pay this invoice.

OXFORD AREA REGION PLANNING COMMITTEE – Sent request to Upper Oxford Township Board of Supervisors and also Planning Commission to list their top priorities and rank in order the area they consider most important. There are different categories which we must begin implementation. Three of the Planning Commission member responded and the majority of concerns are fire and emergency as top issues. Betsy will take the results to the next meeting of the Oxford Area Regional Planning Committee which will be held at Lower Oxford Township on June 24th at 7:00 P.M.

PIPE LINE INFRASTRUCTURE – The Governor has created a Task Force and PSATS is encouraging Municipalities for representatives. Betsy stated that she did not think that we had enough involvement. Charlie and Scott would like us to try to get on the task force. Charles will get in touch with CCATO to designate a candidate.

GRIST MILL – Our Solicitor has spoken with the Home Owners Association attorney, but they are still waiting for their engineer who will contact our engineer. Charlie said we did all we can do for Mr. and Mrs. Heavlow and he will contact them.

CHESTER COUNTY ALERT SYSTEM – On June 8th, Chester County Department of Emergency Services released a new mass notification system to the public called ReadyChesCo. The system will be used during major

crisis or emergencies such as weather, road closures, health or community alerts. To sign up, citizens should go to www.readychesco.org. The Township will put a link on our web site regarding this.

BY WAY INTEREST FORM WORKSHEET – This was revisited by the Supervisors. Charlie stated that he would like to pursue this if the Board agrees. He thinks our interest would be in the resource protection and information funding, if needed. Charlie believes that the Historic Commission would be in favor of this also. He expects that we would also receive support from the 896 Task Force and he will contact our Lancaster neighbors to see if they have any interest. Betsy does not want to sign up if it prevents any safety improvements being made. Scott voiced that he would be willing to sign up as long as we are not locked into anything and would be able to back out if so desired.

CCATO – Betsy attended a workshop on “back yard chickens” and presented a sample ordinance. Items covered are keeping roosters on owner’s property, pens must be so many feet away from neighbors. Betsy stated that we have no idea how many back yard chickens are in our township. Having a minimum annual permit was also discussed. Scott and Charlie will review the same ordinance and discuss this again.

WORK SESSION – Will be held June 22, 2015 at 7:00 P.M.

WEBB ROAD – The Supervisors met on-site with Chester County Conservation District regarding Webb Road. Ricky thinks the pipe should be replaced but our township engineer does not feel it is necessary at this time. Materials, equipment and time would amount to \$42,737.00. The Township is requesting a grant in the amount of \$38,793.00. The deadline to apply for the grant is June 18, 2015.

Motion was made by Charles Fleischmann, seconded by Betsy Huber and carried to submit a Grant Proposal for Dirt and Gravel Road Maintenance for Webb Road.

STORM WATER ORDINANCE – is not on our web site. We should put on the site, ordinance available on request.

ADJOURNMENT – There being no further business, motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to adjourn at 9:00 P.M.

Respectfully submitted,

Jane Daggett
Secretary