

**UPPER OXFORD TOWNSHIP  
FEBRUARY 12, 2018**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, February 12, 2018 at 7:00 P.M.

PRESENT:       Howard S. Reyburn  
                  Scott A. Rugen  
                  Charles Fleischmann  
  
                  Jane Daggett, Secretary

|         |                       |                    |
|---------|-----------------------|--------------------|
| OTHERS: | Denise Rugen          | William Beers      |
|         | John Coldiron         | Christiana Watters |
|         | John Stoltzfus        | Jacob Stoltzfus    |
|         | Patrick Woodward      | Ed Thornton        |
|         | Judy and Mike DeGeiso | Susan Hancock      |

After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – At this time, there were no comments from the public.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the January 2, 2018 Minutes with the following correction on Page 4, 5th paragraph, change “contained” to “container” and to approve the January 22, 2018 Work Session Minutes.

|               |                   |                   |
|---------------|-------------------|-------------------|
| Reyburn – Yea | Rugen – Abstained | Fleischmann – Yea |
|---------------|-------------------|-------------------|

JOHN STOLTZFUS – John Coldiron was present to represent John Stoltzfus. Mr. Stoltzfus owns approximately 12 acres at 135 Draper Lane and would like to place a double wide trailer on the property along with a 50 x 80 foot horse barn which will also store equipment. Mr. Stoltzfus has previously submitted a Storm Water Plan for the simplified method. Mr. Coldiron on behalf of Mr. Stoltzfus requested the Board of Supervisors waive the requirement for a land development plan. The Supervisors read the definitions and land development requirements to Mr. Coldiron and stated that Mr. Stoltzfus will need to submit a land development plan since it will be placing two structures on a property. This is in the R-2 District.

PATRICK WOODWARD – WATER – Mr. Woodward along with his mother-in-law, Christina Watters were present to voice their concern to the Board about the standing water that he has on his property. Mr. Woodward feels that the water coming on to his property is a result of the Township having “speed humps” on Old Limestone Road and has stated that his property is beginning to deteriorate from the water. The Supervisors informed the resident that they have instructed their engineer, Ronald Ragan to do a study on Old Limestone Road. The Township will await hearing from the engineer.

ENGINEER – Scott Rugen read the engineer’s report for the month.

ZONING – Scott Rugen read the Zoning Officer’s report for the month. Mr. Beers is still following up on the forged building permit that was issued. The Homeowners have filed a complaint at the District Justice Office against the contractor.

ROADS – Scott Rugen read the Road Master’s report for the month. Charlie answered a from a motorist who hit a pothole and landed in a ditch in the 5100 area of Homeville. This is a state road. Additionally, Charlie contacted Penn Dot regarding the Bell Bank Bridge that has damaged done to the end walls. Penn Dot has closed the bridge and placed detour signs up.

HISTORIC – Denise Rugen reported that the Historic Commission will be holding a town tour, August 9, 2018 at Philip Edwards’s farm. The theme is Innovations and Technologies. Denise also reported that they are still working on historic plaques for homes and newsletters articles are due by March 1, 2018.

TAX COLLECTOR – The Supervisors reviewed the 2017 Unpaid Real Estate Tax report listing 2017 unpaid Real Estate taxes and also a report listing unpaid 2017 Per Capital Tax.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$54,758.99 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

GIRL SCOUTS – The Girl Scouts would like to do some community service at our park this spring. The Supervisors thought this was a good idea and will instruct the Secretary to have the Road Master make a list of items that the girls could perform. They will also ask the Park Committee for ideas.

GRIST MILL – The Homeowners Association would like a letter from the Township that all work is completed, in order to have Mr. Heavlow of 4 Grist Mill Lane remove the berm that he has placed previously in his yard. The Supervisors discussed if the township should be involved in this matter. Scott will check with the Road Master about this and report back to the other two Supervisors.

DAVID NIBOUAR – A letter was approved by the Board and will be sent to David Nibouar thanking him for his previous service on the Zoning Hearing Board.

SHREDDING EVENT – This will be discussed at another time.

DRUG COLLECTION – Scott Rugen mentioned that the Oxford Area Regional Planning is considering having a State Trooper attend clean- up days in one or two of the townships to manage a Drug Collection Box.

AUDITOR – Wendy Baughman won a write in for the position of Auditor but has never filed the necessary paperwork. Numerous attempts have been made to contact her but we have had no response from her. Therefore, this position needs to be filled. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Georgeanna Singley for a four (4) year term as auditor.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

COCHRANVILLE FIRE COMPANY – Sent a letter stating that they will be having rides for their annual carnival only during one week instead of two weeks as previously held. The Fire Company raises 50% of the operating budget from the carnival and hopes this will not impact that.

CELL TOWER – Charlie forwarded the suggested changes to the other Supervisors and will forward to the township solicitor Tom Oeste for review and comments.

PENN TOWNSHIP – is holding their 3<sup>rd</sup> annual shredding event April 28<sup>th</sup> at 10:00 AM to 1:00 PM.

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Scott Rugen and carried unanimously to adjourn at 8:20 P.M.

Respectfully submitted,

Jane Daggett, Secretary

