

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
JANUARY 7, 2013**

The Upper Oxford Township Planning Commission held their organizational meeting at the township building, 1185 Limestone Road, Russellville, PA at 6:30 P.M. on Monday, January 7, 2013.

Members present: Christine Nibouar, Sam Reyburn, David Underwood, Harold Bryson, Karl Herr and township engineer, Ronald Ragan.

Others: Jane Daggett, Secretary, Betsy Huber, Bill and Karen Hovis, Donald Hershey, Ken Crossan

The meeting was called to order at 6:30 P.M.

TEMPORARY CHAIRMAN – Motion was made by Christine Nibouar, seconded by Dave Underwood and carried to appoint Sam Reyburn as Temporary Chairman. MOTION CARRIED.

CHAIRMAN – Motion was made by Dave Underwood, seconded by Harold Bryson and carried to appoint Christine Nibouar as Chairman. MOTION CARRIED.

VICE CHAIRMAN – Motion was made by Christine Nibouar, seconded by Dave Underwood and carried to appoint Sam Reyburn as Vice-chairman. MOTION CARRIED.

MINUTES – Motion was made by Harold Bryson, seconded by Dave Underwood and carried to approve the December 3, 2012 Minutes. MOTION CARRIED.

ANNUAL REPORT – Motion was made by Dave Underwood, seconded by Harold Bryson and carried to approve and submit the 2012 Year End Report to the Board of Supervisors. MOTION CARRIED.

DONALD HERSHEY SUBDIVISION – This property is located on Log House Road and involves the creation of three (3) lots on a 41.27 acre site. The plan was presented by Ken Crossan and Donald Hershey. The plan takes 3 existing parcels and re-configures them. The plan shows a flag portion off the existing cul de sac into Lot 5. This property would be subject to this being conveyed back if it ever became necessary to. No new construction is being proposed on any of the parcels. The Engineer and Planning Commission would like the plan to spell out more details for each lot. The location and identification of all existing and proposed easements and right-of-ways should be shown on the plan. The easements would need the approval of the township solicitor. Additionally, the 50' ROW between Mrs. Hershey and Ben Beiler shown on the plan for future use will need the Solicitor's review and approval also. Mr. Crossan will request the Planning Commission to support a waiver regarding showing existing trees with a caliper of six inches or greater on the plan at a later date.

ADJOURNMENT – There being no further business, motion was made by Karl Herr, seconded by Harold Bryson and carried to adjourn at 7:00 P.M.

Respectfully submitted,

Jane Daggett
Secretary